

SYDREX JOHN R. FUENTES



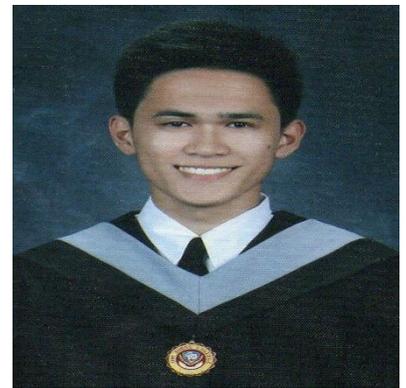
Purok 2, Brgy. Kibuaya, Hagonoy, Davao del Sur



(+63) 946-1838-429



sydrex29@gmail.com



Personal Data

Age	: 23 yrs. old	Height	: 5'5"
Gender	: Male	Weight	: 65 kg
Civil Status	: Single	Nationality	: Filipino
Birth Date	: June 9, 1997	Religion	: Roman Catholic

Objectives

- Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my technical, communication, networking skills & abilities in any field.

Competencies

- Excellent written and verbal communication skills
- Highly organized and efficient
- Ability to work independently or as part of a team
- Proven leadership skills and ability to motivate
- Flexible
- Printer troubleshooting
- Network troubleshooting
- Computer troubleshooting
- Expert in Microsoft Office (MS Word, Excel, PowerPoint, Internet, etc.)

Pre-Professional Experience

- **On-the-Job Trainee**
Digos Doctors Inc.
Encodes patient's information, handled troubleshooting, networking and editing pictures (photoshop) June 2016 – October 2016
- **Encoder at Dasureco 36th AGMA**
Kiblawan, Davao Del Sur
July 31, 2016

Work Experience

- **Alfonso G. Llanos Hospital Inc.**
Information Technology Staff,
Billing Clerk, Cashier & Customer Support
Rizal Avenue, Digos City
July 2017 - Present

Educational Background

Baccalaureate	: BS in Information Technology UM Digos College Roxas Extension, Digos City, Davao Del Sur	2016-2017
Secondary	: Holy Cross Academy of Digos Gallarde St, Digos City	2014-2015
Elementary	: Apolonio R. Fuentes Sr. Elementary School Brgy. Kibuaya, Hagonoy, Davao del Sur	2009-2010

Academic Memberships

S.Y 2013-2017	Member GMITS UM Digos College
S.Y 2014-2015	Officer PGITS UM Digos College

Seminars and Trainings

- Upgrade Seminar - Held at Avenue One Hotel
- 1st Provincewide Debate Championship 2015
- Mindanao Peace Congress
- Forum ZFD's Celebration of Mindanao Week of Peace
- Pre-Deployment Seminar 2017
- Dialogue with Stakeholders on Electronics Filed Claims (ECLAIMS) – PhilHealth
- Exceptional Customer Service: Beyond Customer Care

Professional Reference

Flora L. Diamante

HR Officer

Alfonso G. Llanos Hospital Inc.

Rizal Avenue, Digos City

☎09217889113

Eduard Pulvera

Dean of College

UM Digos

☎09295288740

Allyssa Juennesse P. Cabila

HR Staff

Gaisano Grand Marketplace Digos

Rizal Avenue, Digos City

☎09381379841

Lester A. Gonzales, RN, MBA-BM, CSSYB

Chief Finance Officer

Alfonso G. Llanos Hospital Inc.

Rizal Avenue, Digos City

☎09129896455

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



Applicant's signature

