



## **Ma. Caroline P. Clavio**

**Address: #27 Colt St. South Fairview Quezon City  
+639669313509**

**Facebook: Caroline Peralta Clavio**

**Email: [claviocarolineperaltaclavio@gmail.com](mailto:claviocarolineperaltaclavio@gmail.com)**

### **QUALIFICATIONS**

- On the Job Training at The Bureau of Immigration
- TourismOlympics 2016 Second Place in Tour Guiding Competition
- FEU Banquet Organizer
- Tour Guiding NCII
- Travel Services NCII
- Amadeus Certification
- FEU First(F1) Volunteer/Organizer
- 2030 Youth Force in the Philippines Volunteer/Organizer of Climate Action forum at Philippine Information Agency
- Good Technical Computer Skills (Microsoft Word, PowerPoint and Excel)

## EDUCATIONAL BACKGROUND

College                      Far Eastern University Manila                      Tourism Management  
Secondary School        National College of Business and Arts Fairview  
Primary School            Fairview Elementary School

## SCHOOL ORGANIZATIONS

June 2015- June 2017	First- Third Year College Class Mayor
December – April 2016	NSTP Team Leader
July 2016- Present	2030 YOUTH FORCE IN THE PHILIPPINES, INC. - Internal Affairs Committee
June 2015- June 2018	YWCA FEU CHAPTER- Personnel Committee
June 2015- June 2018	JPMAP FEU CHAPTER- National Convention Committee
June 2015-Present	FEU COLLEGE Y CLUB- Executive Associate
June 2017-June 2018	League of Tourism Student of the Philippines FEU Chapter- Member
June 16, 2018	2030 Youth Force in the Philippines Volunteer/Organizer of Climate Action forum at Philippine Information Agency

## SEMINARS AND TRAININGS

August 25, 2015	Hotel Familiarization at Manila Hotel
August 25, 2015	Cultural Immersion Tour
February 3, 2016	Industry Familiarization Tour
February 3, 2016	Airport Passenger Handling at PAL Learning Center
February 3, 2016	Career in the Hospitality Industry at Marriott Hotel
September 28, 2016	A guide to responsible Tourism at FEU
October 14, 2016	Northern Loop Tour
October 14, 2016	Camalig Restaurant Food Demo at Pampanga
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October 14, 2016	Chef Claude's Bale Dutung Food Demo at Pampanga
October 14, 2016	Museo Ning Angeles Museum Tour & Demo

January 26, 2017	Travel and tour industry at LPU
January 26, 2017	Events Management Industry at LPU
January 26, 2017	Hotel and Resort Industry at LPU
March 24, 2017	Gearing towards 2030 Agenda for Sustainable Development
April 18, 2017	Enthroned: Building Etiquette, Destined to Success
April 25, 2017	Events Actually
April 27, 2017	Embracing Diversity in the Tourism Industry at FEU
July 26, 2017	JPMAP: Journey towards a Stronger Foundation
September 8,2017	FEU First(F1) Volunteer
September 19, 2017	4 <sup>th</sup> Pinoy Chikka: A Forum on the latest Tourism Trends
September 26, 2017	Babaenihan: Uniting Diversity among Women Youth Today
June 16, 2018	2030 Youth Force in the Philippines Volunteer/Organizer of Climate Action forum at Philippine Information Agency

## REFERENCES

**Ms. Carolina Roces**

*Assistant Program Head / Tourism Professor*  
Far Eastern University  
+639175776726  
[croces@feu.edu.ph](mailto:croces@feu.edu.ph)

**Ms. Michelle Bautista**

*Tourism Professor/ FEU Placement Office*  
Far Eastern University  
+639777259945  
[mbautista@feu.edu.ph](mailto:mbautista@feu.edu.ph)

**Ms. Maria Arlene Disimulacion**

*Tourism Professor*  
Far Eastern University  
[mdisimulacion@feu.edu.ph](mailto:mdisimulacion@feu.edu.ph)  
09293437729

**Sir Pochollo Martillo**

*Tourism Professor*  
Far Eastern University  
[pmartillo@feu.edu.ph](mailto:pmartillo@feu.edu.ph)

**Ms. Mary Angel De Leon Elacion**

*Former Professor of FEU*  
09178982300  
[maryangelelacion@gmail.com](mailto:maryangelelacion@gmail.com)