

RENZEE KRISTEL RAMIREZ BORLONGAN

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renzee.borlongan@gmail.com



OBJECTIVE

To have a position that commensurate my qualifications, where I could fully utilize my skills and enhance my capacities to have a career and professional growth.

AREAS OF EXPERIENCE

February 2019 - Present
Citibank Philippines
Bank Officer

August 2018 - January 2019
Sun Life Financial Philippines
HR Associate

October 2016 - August 2018
TaskUs Philippines
Uber Technologies
Email Support Representative Level 3

October 2016 - March 2017
SMG Electronics, Inc.
Purchasing Assistant
Internship

April 2015 - December 2015
Telus International Philippines
Dell Financial Services
Customer Interactive Associate

May 2014 - January 2015
Teleperformance Philippines
Time Warner Cable
Technical Support Representative

EDUCATIONAL ATTAINMENT

2013-2017
Technological Institute of the Philippines
Aurora Boulevard, Quezon City
Bachelor of Science in Business Administration major in
Logistics and Supply Chain Management

SEMINARS AND TRAININGS

- 16TH Annual Logistics and Supply Chain Management Association Forum: 2017 coping with challenges in the modern World of Logistics and Supply Chain (2017)
- Logistics and Supply Chain Association General Assembly & Seminar: All on Three for Generation Z
- Logistics and Supply Chain Management Association General Assembly: LSMA: Competent, Bold, and Excellent

Redefining the World through Logistics (2015)

-14th Annual Logistics and Supply Chain Management Association Forum: Embracing Responsibility in Logistics and Supply Chain Trends for a Greater Height of Excellence (2015)

-Product Specific Training for Dell Financial Services(2015)

-Product Specific Training at Teleperformance Philippines (2014)

-Skills Enhancement Training at Expert Global Solutions (2014)

-Preparing Future Business Leaders towards Regional Integration ASEAN 2015 and beyond

-Philippine Insurance and Reinsurance (2013)

NON-ACADEMIC RECOGNITION

-Received numerous awards from Poem Making Contest

-Champion in Inter-School (Cluster One) Mathematics Quiz Bee Contest

-1st Runner-Up in Inter-Cluster Division Mathematics Quiz Bee Contest

SKILLS AND QUALIFICATION

-Analyze complex problems and identify and define the computing requirements appropriate for solution

-Use modern techniques and tools of the computing practice in complex activities

-Understand professional, ethical, legal, security and social issues and responsibility relevant to professional computing

-Able to handle Application Software: MS Word, Excel, and PowerPoint

-Basic knowledge of SAP System

-Proficient in writing and speaking English

-Computer Literate

-Excellent Interpersonal skill

AFFILIATIONS

-Representative of Logistics and Supply Management Association, TIP - Quezon City (2013)

-Vice president of Civic Welfare Training Service, TIP – Quezon City (2013)

--Dean's lister

PERSONAL INFORMATION

Citizenship: Filipino

Height: 5'1"

Civil Status: Single

Gender: Female

CHARACTER REFERENCE

Joseph Paycana

Assistant Vice President - Citibank

09985474035

Katherine Vana Reyes

Manager - Citibank

09173120928

Joseph Raymond Dungca

Manager - Citibank

09189241514