

# Jemina Rose A. Gutierrez



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## CAREER OBJECTIVE

Seeking a Data Entry position while putting my acquired skills in activities to contribute to offices efficiency and productivity.

## EDUCATIONAL ATTAINMENT

### **Philippine State College of Aeronautics**

BS Aviation in Information Technology S.Y 2016-2020  
Piccio Garden, Villamor, Pasay City

### **Polytechnic University of the Philippines**

AB Theater Arts S.Y 2015-2016  
Sta. Mesa Manila

## WORK EXPERIENCE

### **Invech Corp.**

Data Encoder (April – August 2019)  
Taguig City

## LEADERSHIP

### **Elite Technologist Society (SY. 2018-2019)**

Internal Committee  
Philippine State College of Aeronautics

### **Elite Technologist Society (SY. 2019-2020)**

Vice President for External Affairs  
Philippine State College of Aeronautics

## SEMINARS / TRAININGS

### **Airport Security Awareness Seminar (August 2019)**

MIAA Compound, Ninoy Aquino Avenue, Pasay City

### **9<sup>th</sup> IT Olympics (September 2019)**

Web Designing participant  
University of Makati

### **Bureau of Immigration Intern (October-December 2019)**

Ninoy Aquino Terminal 2, Pasay City  
OJT Trainee

## PERSONAL INFORMATION

**Date of Birth:** June 21, 1999  
**Sex:** Female  
**Civil Status:** Single  
**Citizenship:** Filipino

I hereby certify that the above information given are true and correct to the best of my knowledge.

**Jemina Rose A. Gutierrez**  
Applicant