

KIMBERLI T. SUAYBAGUIO, CPA

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PROFESSIONAL SUMMARY

Seasoned Accountant bringing more than 4 years of experience directing accounting systems for diverse business groups. Industrious and cost-conscious with excellent project management abilities. Experienced Accountant proficient in laws and procedures governing business operations, tax filings and regulatory compliance. Handles detail-oriented work in methodical and organized fashion. Leverages field expertise, resourcefulness and diligence to make positive impact on business operations.

PROFESSIONAL EXPERIENCES

DAVAO SECURITY AND INVESTIGATION AGENCY, INC. JUNE 2016-APRIL 2017
Internal Auditor
Escandor Building, Cor. Juan Luna and D. Suazo Streets, Davao City

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) APRIL 2017-OCTOBER 2017
REGION XI
Project Development Officer- Monitoring (Municipality of Bansalan)
Ramon Magsaysay Ave, D. Suazo St, Davao City

ELISES AND CIUDADANO, CPAs OCTOBER 2017- PRESENT
Experienced Audit, Tax and Accounting Associate
JRT Building, 2nd and 3rd floor, V. Ilustre St., Davao City

EDUCATION

Tertiary:
HOLY CROSS OF DAVAO COLLEGE, INC. GWA 1.921(90.79%) October 2015
Bachelor of Science in Accountancy
Sta. Ana Avenue, Davao City

ELIGIBILITY

Passer, PHILIPPINE LICENSURE EXAMINATION FOR CERTIFIED PUBLIC ACCOUNTANT Professional Regulation Commission	Rating: 82%	May 2016
Passer, CAREER SERVICE PROFESSIONAL EXAM Civil Service Commission Regional Office NO. XI	Rating: 85.34%	May 2015

AFFILIATIONS

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| • Dynamic Society of Accounting Students | President | 2014-2015 |
| • Philippine Institute of Certified Public Accountants | | |

ACCOUNTING AND RELATED SKILLS

- Financial Statement Preparation, Analysis and Reporting
- Taxation and Compliance
- Auditing
- Knowledgeable in QuickBooks

PERSONAL INFORMATION

Sex: Female
Date of Birth: February 2, 1995
Birthplace: Mati City
Height: 5'1
Weight: 70 kg.
Citizenship: Filipino
Marital Status: Single